



# HUDSON COUNTY SCHOOLS OF TECHNOLOGY

## Office of School Safety: Memorandum

**TO:** HCST Faculty and Staff  
**FROM:** John Shinnick, *Assistant Business Administrator/School Safety Specialist*  
**DATE:** March 29, 2020  
**SUBJECT:** Reporting COVID-19 Health-Related Concerns

As planned with the HCST Emergency Management Team and directed by your Principals/Directors, you **must forward** any COVID-19 Health-Related Concerns and Information you may receive to your **Building Principal/Director** and building's **School Nurse**, *as noted below per campus:*

<b>Earl W. Byrd Center</b> CPHS, ATD, AHS, TASC, Post-Sec, Bella Babies Daycare, HCCC, Operations, Food Services, Saturday Programs, Transportation	<b>Frank J. Gargiulo Campus</b> HTHS, ACTE, Central Offices, HCCC, Operations, Food Services, Tech Judo, Transportation	<b>180 9<sup>th</sup> Street - CERC</b> EXP, Operations, Food Services
Principal B. Mendolla <b><a href="mailto:bmendoll@hcstonline.org">bmendoll@hcstonline.org</a></b> Nurse E. Garrett <b><a href="mailto:egarrett@hcstonline.org">egarrett@hcstonline.org</a></b>	Principal J. Giammarella <b><a href="mailto:jgiammar@hcstonline.org">jgiammar@hcstonline.org</a></b> Nurse K. Fargo <b><a href="mailto:kfargo@hcstonline.org">kfargo@hcstonline.org</a></b>	Principal A. Krone <b><a href="mailto:akrone@hcstonline.org">akrone@hcstonline.org</a></b> Nurse A. Fontaine <b><a href="mailto:afontaine@hcstonline.org">afontaine@hcstonline.org</a></b>
<b>NHC</b> Mechanics, Transportation, Consortium	<b>Career Development Center</b>	
Supervisor J. Shinnick <b><a href="mailto:jshinnic@hcstonline.org">jshinnic@hcstonline.org</a></b>	Director S. Smith <b><a href="mailto:ssmith@hcstonline.org">ssmith@hcstonline.org</a></b> Assistant to the Director D. Ferrante <b><a href="mailto:dferrant@hcstonline.org">dferrant@hcstonline.org</a></b>	

\*\*\* Please **respect student/staff confidentiality** and only discuss any correspondence of concern with *your Building Principal/Director as noted.*\*\*\*

The information will then be reported by your Building Principal/Director to my office in collaboration with the Office of the Superintendent.

Thank you for your cooperation. I am confident we will all adhere to this protocol by working together. If you have any questions, please contact me:  
[jshinnic@hcstonline.org](mailto:jshinnic@hcstonline.org) .

For up-to-date COVID-19 information please visit our website: [www.hcstonline.org](http://www.hcstonline.org).

Office of School Safety ▪ Telephone (201) 662-6673 ▪ One High Tech Way ▪ Secaucus, NJ 07094

#### Mission Statement

The Hudson County Schools of Technology is a visionary community that inspires creative independent thinking through diverse learning opportunities

IT IS THE POLICY OF THE BOARD OF EDUCATION OF THE HUDSON COUNTY SCHOOLS OF TECHNOLOGY NOT TO DISCRIMINATE IN EMPLOYMENT OR EDUCATIONAL OPPORTUNITY AGAINST ANY PERSON BY REASON OF RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, AGE, SEX, AFFECTIONAL OR SEXUAL ORIENTATION, MARITAL STATUS, LIABILITY FOR SERVICE IN THE ARMED FORCES OF THE UNITED STATES, OR ATYPICAL HEREDITARY CELLULAR OR BLOOD TRAIT OF ANY INDIVIDUAL, IN EMPLOYMENT OR IN EDUCATIONAL OPPORTUNITIES. FURTHER STATE AND FEDERAL PROTECTION IS EXTENDED ON ACCOUNT OF DISABILITIES, SOCIAL OR ECONOMIC STATUS, PREGNANCY, CHILDBIRTH, PREGNANCY RELATED DISABILITIES, ACTUAL OR POTENTIAL PARENTHOOD, OR FAMILY STATUS." Inquiries regarding affirmative action, discrimination (including Title IX requirements), sexual harassment or equity should be directed to: Alicia Abraham, Affirmative Action Officer/504 Officer/Title IX Coordinator, Hudson County Schools of Technology, Earl W. Byrd Center, Explore Middle School, Frank J. Gargiulo Campus, One High Tech Way, Secaucus, NJ 07094, 201-662-6724 or Email: [aabraham@hcstonline.org](mailto:aabraham@hcstonline.org)